

## Surgery Prep and Recovery Evaluation Worksheet - Goals by Job Code - FY13

Dept	Job Code	Job Desc	Goal #	Goal Description	Weight	Score	Total Score
62170	3700	Clinical Coordinator	1	Service: Consistently meets monthly patient rounding goals and follows through with service recovery	0.15	4	0.6
			2	Service: Performs audits for staff use of AIDET.	0.15	4	0.6
			3	Quality: Is knowledgeable of SCIP results and ensures staff compliance with standards to meet core measures	0.4	4.5	1.8
			4	Quality: Monitors and coaches adherence to Hand Hygiene Policy (IP-06 Hand Hygiene)	0.15	4	0.6
			5	Finance: Consistently staff to nursing unit guidelines. Coaches charge nurses in staffing. Monitors staffing daily via daily staffing tracker.	0.2	2	0.4
			Overall Score				
62170	3120	RN	1	Service: Consistently use AIDET	0.25	4	1
			2	Quality: Perform Autar Risk Assessment per protocol and VTE prophylaxis applied as indicated	0.2	4	0.8
			3	Quality: Adheres to Hand Hygiene Policy (IP-06 Hand Hygiene)	0.2	4	0.8
			4	Quality: Consistently documents last administration of Beta Blocker preoperatively and notifies anesthesia as necessary	0.2	5	1
			5	Finance: Appropriately use supplies, equipment, time.	0.15	2	0.3
			Overall Score				
62170	3160	LPN	1	Service: Consistently use AIDET	0.25	4	1
			2	Service: Consistently informs patients of medication reason and potential side effects	0.25	4	1
			3	Quality: Adheres to Hand Hygiene Policy (IP-06 Hand Hygiene)	0.35	4	1.4
			4	Finance: Appropriately use supplies, equipment, time.	0.15	2	0.3
			Overall Score				
62170	3250	Nurses Aide	1	Service: Consistently use AIDET	0.25	4	1
			2	Service: Answer call lights promptly	0.25	4	1
			3	Quality: Adheres to Hand Hygiene Policy (IP-06 Hand Hygiene)	0.35	4	1.4
			4	Finance: Appropriately use supplies, equipment, time.	0.15	2	0.3
			Overall Score				

62170	3270	Clinical Secretary	1	Service: Consistently use AIDET	0.25	4	1
			2	Service: Documents are scanned promptly and accurately	0.25	4	1
			3	Quality: Adheres to Hand Hygiene Policy (IP-06 Hand Hygiene)	0.35	4	1.4
			4	Finance: Appropriately use supplies, equipment, time.	0.15	2	0.3
						Overall Score	3.7
62170	4306	Educator	1	Service: Consistently and regularly rounds with new hires to address orientation needs.	0.35	4	1.4
			2	Service: Provides education to staff as needed for use of AIDET.	0.25	4	1
			3	Quality: Adheres to Hand Hygiene Policy (IP-06 Hand Hygiene)	0.25	4	1
			4	Finance: Appropriately uses supplies, equipment, and time.	0.15	2	0.3
						Overall Score	3.7